

ePeople Healthcare

NOTICE TO EMPLOYEES

**Your employer is
insured under the
Workers' Compensation Act of
Pennsylvania.**

In case of work-related
injury or illness:

REPORT THE INJURY TO YOUR SUPERVISOR IMMEDIATELY

- Failure to do so may delay your benefits or cause you to lose your rights to benefits
- Contact ePeople Healthcare's Human Resource Director at 412-324-1025 x 123
- For all non-business hours incidents please contact on call services via the main telephone line 412-324-1025.
- For true emergencies that require immediate emergency room services, please follow up with the Human Resource Director at the next available convenience.

OBTAIN MEDICAL CARE FROM THE DESIGNATED PHYSICIANS LISTED ON YOUR PANEL PROVIDER DOCUMENT

- Panel providers can be found in your new hire orientation packet or from the Human Resource Director's office during the claim reporting process.
- Except in extreme emergency, if you go to a non-panel provider, the bills may not be covered by Workers' Compensation. If a panel provider refers you to another physician, bills will be covered.
- If a panel provider recommends invasive surgery, you may obtain a second opinion from a non-panel provider at your employer's expense. If you elect to follow the treatment recommended by the non-panel provider, the treatment must be rendered by a panel provider for 90 days from the date of the visit to the non-panel provider.
- After 90 days, you may go to a licensed practitioner of your choice if you still need medical care. Your bills will be paid if:
 - A. You notify the Claims Department about the new physician within five days of your first visit by calling 800-880-7963.
 - B. Your doctor files the required reports (first report within 10 days of commencing treatment, monthly reports thereafter).